



Meeting Minutes
Tuesday, May 2, 2023 at 1:00 pm

Call to Order, Sign-In

Meeting was called to order by Michelle Pechette at 1:22 pm.

Present Members: Shannon Puente, Karen Frazier, Donna Jackson, Emma Swett, Nancy Miner, Christian Tucker, Denise Moreno, Joni Drake, Neil Carlson

Staff: Erika Simmons, Sheri Noble

Public: Nina Machado, Rebecca Tracy

Public Matters not on the Agenda

Discussion items only, no action taken. Any person may address the Council at this time upon any subject matter with the Council's jurisdiction. Any matter that requires action may be referred to the staff/council for possible action at a subsequent meeting. There is a 5-minute limit for each matter.

Consent Agenda

Items listed are considered routine and may be enacted by one motion. Any items may be removed for discussion and made part of the regular agenda at the request of one or more Council members.

Minutes from April 4, 2023 meeting -

Motion to approve: Denise Second: Donna

Yes No Abstain

Approval of Agenda

Approval of the agenda for this date and all off-agenda items must be approved by the Board.

Motion to approve: Joni Second: Karen

Yes No Abstain

Old business

a. Consultant – Needs Assessment, Strategic Plan, Priorities

Erika shared that we plan to begin work on the Strategic Plan, in September. This will be done with the Consultant that has been hired, Rosean Andrus.

b. In-Kind Forms – Erika reminded the Council to keep their In-Kind Forms updated, and turn them in at June's meeting.

New Business

a. ACCC Outreach – Erika shared updates on ACCC sponsorships for the Motherlode Car Show, updated ad on Amador Transit bus, and securing a display window at the county fair in July. Ongoing outreach continues through the Ledger Dispatch, Mountain Merchant, Upcountry News, and our Facebook page.



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- b. LPC Priorities Report** – Erika reminded the Council that this report will be due by the end of May. She will be sending out a Doodle Poll to schedule another meeting with the Council to approve this report, sometime during the week of May 22. This report is being prepared by Rosean Andrus.
- c. UPK Workgroup** – Erika shared that we will be choosing a date for our first UPK Workgroup meeting, and will be sharing a presentation with the school board before the end of June.
- d. Membership Change** – Debra Bergman-Donnell has had to resign from the Council, and submitted a letter of resignation. Erika shared that we will wait to see if the new pilot program that Rebecca Tracy is facilitating for Amador College Connect will continue beyond the end of this fiscal year. If it does, Rebecca would like to apply to replace Debra on the Council.
- e. UPK Partnership Workshop** – no update
- f. Workforce Development Grant** – Erika shared that this will be discussed during today's Quality for Kids meeting. Budget narrative revision to include incentives for early learning professionals who hold Child Development Permits.
- g. Website Update** – Tori Moody has been contracted to build a new website for the Council, to be completed before the end of the fiscal year.
- h. Voluntary, Temporary, Transfer of Funds (VTTF)** – Sheri shared that this annual process involves a report to the State, for a voluntary transfer of funds between CDE contractors. We will not be transferring any funds.
- i. Post-Celebrate Our Children** – Discussion regarding updates and final thoughts for improvements next year. Erika shared that approximately 575 meals were served, over 700 people were in attendance, over 75 dental assessments were done. Thank you letters will be sent to sponsors, and a thank you ad will be placed in the local newspapers. Erika proposed that we not ask parents to get their Fun Guides/Scavenger Hunt Maps "checked off" by vendors anymore. This causes additional stress for vendors while they are trying to coordinate activities at their booth, especially with such a large turn-out of attendees. This also adds additional stress on parents while they are trying to carry materials from the event, and keep track of kids. The Council agreed to not require this next year.

Michelle suggested that for next year, we include "no dogs" on the flyer. Michelle said that while the Council has not been allowed to set up the night before in previous years, she will make it happen for next year. Being able to set up the night before with flag markers for booths, and booth rows marked off, will make a huge difference for us the next morning. It was also suggested that we have vendors



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start setting up at 9:00 that morning, instead of 8:00 am. Michelle will also make sure that a janitor stays on site for the duration of the event, next year. The Council suggested that we ask vendors not to provide things like hard candy or Orbees at their booth. Christina Cardenas with ACUSD Food Services helped us in the kitchen again this year, and shared some helpful notes with Michelle for the Council... she suggests closing off the stage, and stuffing lunch bags ahead of time. The bags were easier to use than the food boats. This year, lunch included 1 fruit, 1 cheese stick, 1 vegetable, 1 bean burrito, and 1 water. She also reported that the crew that worked with her in the kitchen was wonderful, and worked fast!

j. Updates from the Field –

Erika shared that we will have a Year-End Potluck at June's meeting, and we will schedule a Council Retreat for September.

Adjournment 3:16 pm

Motion to Approve: Joni
Yes X No

Second: Karen
Abstain