



**Meeting Minutes**  
**Tuesday, April 4, 2023 at 1:00 pm**

**Call to Order, Sign-In**

Meeting was called to order by Donna Jackson at 1:11 pm.

**Present Members:** Shannon Puente, Karen Frazier, Donna Jackson, Emma Swett, Nancy Miner, Christian Tucker, Denise Moreno, Joni Drake, Neil Carlson

**Staff:** Erika Simmons, Sheri Noble

**Public:** Nina Machado, Rebecca Tracy, Denisse Estrada-Sanchez

**Public Matters not on the Agenda**

Discussion items only, no action taken. Any person may address the Council at this time upon any subject matter with the Council's jurisdiction. Any matter that requires action may be referred to the staff/council for possible action at a subsequent meeting. There is a 5-minute limit for each matter.

*Nina - shared that there were approximately 450 people served at the CA Care Force event in March, and thanked everyone who helped.*

**Consent Agenda**

Items listed are considered routine and may be enacted by one motion. Any items may be removed for discussion and made part of the regular agenda at the request of one or more Council members.

Minutes from March 7, 2023 meeting -

Motion to approve: Shannon                      Second: Emma

Yes  No  Abstain

**Approval of Agenda**

Approval of the agenda for this date and all off-agenda items must be approved by the Board.

Motion to approve: Joni                              Second: Karen

Yes  No  Abstain

**Old business**

a. **Consultant – Needs Assessment, Strategic Plan, Priorities**

The State has approved our proposed contract for a consultant to facilitate the Needs Assessment and Priorities report. This is an allowable expense under the LPC Funding Terms and Conditions.

b. **In-Kind Forms** – Erika reminded the Council to keep their In-Kind Forms updated.

**New Business**

a. **ACCC Outreach** – Erika shared updates on ACCC sponsorships for the Summer Kids Movie Series through Jackson Cinemas is D'Place, the Argonaut Quarterback Club



**Meeting Minutes**  
**Tuesday, April 4, 2023 at 1:00 pm**

scoreboard, Kit Carson Mountain Men Wagon Train, and ongoing outreach through the Ledger Dispatch, Mountain Merchant, Upcountry News, and our Facebook page.

- b. Celebrate Our Children updates** – Erika provided an update on the vendor list. To date, there are close to 30 vendors signed up, with more responding each day. Donation request letters have been sent to local businesses for donations to support the activities that the council cannot pay for, such as food and entertainment. Some donations have already come in, and Erika announced that we received a \$2,000 grant from the Jackson Rancheria to help cover food and entertainment costs. Denise has upped our bean burrito order from Taco Bell from 300 to 400 burritos, and will pick them up at 10:30 that morning. Donna is working with Sutter Amador Hospital for the donation of carrots, fruit, and animal crackers. Nina offered the donation of 8 cases of water from First 5 Amador, Joni and Donna will also help with water.

Discussion about having an evaluation available for attendees to fill out at the event. Raffle prizes were suggested as an incentive to have people fill them out, Emma and Joni offered to secure raffle prizes. Nina will work on coordinating food boxes from the Food Bank. Public Health will be coordinating handwashing stations to be delivered there. Shannon will pick up balloons from Raley's, that morning. Donna will help with the set-up of the Art Gallery.

Erika will be hanging banners all over the county, this week. Erika has been working with the Mountain Merchant to design the scavenger hunt guides. JB's is working on the t-shirt design, and Erika will get the final t-shirt order to them soon. Erika also shared that she invited Assemblywoman Megan Dahle to Celebrate Our Children. The Assemblywoman replied and said that she could not attend, but offered to send a Resolution to us.

Neil asked for an update on the service vehicles that will be at COC, and asked if we would like to have a tree trimming truck/equipment there. He will pursue this idea, and will also follow up with ACES regarding their garbage truck.

- c. LPC Priorities Report** – Erika reminded the Council that this report will be due by the end of May, and that we will be discussing this at the May meeting.

**d. Updates from the Field** –

Neil – Daddy Boot Camp is being reviewed, due to low attendance. Will work with First 5 on some ideas.

Christian – Connecting Hands meeting was held. Currently recruiting car seat technicians for the Car Seat Check at COC.

Shannon – introduced Rebecca Tracy, new Transition Specialist with Amador College Connect. Rebecca will be working under a Pilot program funded by F5, for outreach and recruitment of early childhood educators. Erika shared that Rebecca will be attending ACCC meetings in Debra's place. Messy Mornings



**Meeting Minutes**  
**Tuesday, April 4, 2023 at 1:00 pm**

continue weekly with high attendance. April's theme for First 5 take-home kits is 'Resilience.' Provider Appreciation Day workshop will be held on May 12.

Donna – WIC has been handing out Resilience Kits, and has been hosting Healthy Breakfast general nutrition classes.

Nancy – has been attending Columbia College Child Development Advisory Committee meetings. There will be another meeting on April 13. She will also be attending the next Blending, Braiding and Layering meeting on April 18, to discuss UPK options.

Joni – is serving on the Tribal TANF Ambassador's Nutrition Council, sharing cultural foods awareness.

**Adjournment 2:23 pm**

Motion to Approve: Christian

Second: Joni

Yes   X   No       

Abstain