



**Meeting Minutes**  
**Tuesday, November 8 at 1:00 pm**

**Call to Order, Sign-In**

Meeting was called to order by Erika Simmons at 1:00pm.

**Present Members:** Shannon Puente

**Staff:** Sheri Noble, Erika Simmons, Kerrie Perkins

**Public:** Karen Frazier, Denise Moreno, Michelle Pechette, Emma Swett, Neil Carlson, Nina Machado

**Public Matters not on the Agenda**

Discussion items only, no action taken. Any person may address the Council at this time upon any subject matter with the Council's jurisdiction. Any matter that requires action may be referred to the staff/council for possible action at a subsequent meeting. There is a 5-minute limit for each matter.

None

**Consent Agenda - (no quorum)**

Items listed are considered routine and may be enacted by one motion. Any items may be removed for discussion and made part of the regular agenda at the request of one or more Council members.

No Minutes from October 4, 2022 meeting

Motion to approve:

Second:

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**Approval of Agenda – (no quorum)**

Approval of the agenda for this date and all off-agenda items must be approved by the Board

Motion to approve:

Second:

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**Old business**

**New Business – Discussion Only**

**a. Update on ACCC**

Erika Simmons shared the current status of the Amador Child Care Council Contract. Currently, there is one active member, therefore Erika is currently recruiting members and once members are recruited will reach out to the County Board of Supervisors and School Board of Trustees for approval. The existing by-laws are unable to be located and past members are searching their files for bylaws. If bylaws are not located, the council will need to create new bylaws. Sheri Noble reached out to the State for guidance. Both the Needs Assessment and Strategic Plan are out of date; therefore, the documents need to be updated. Erika received a list of consultants who may be available in supporting the Needs Assessment and Strategic Plan process. The LPC contract has received an amendment for restoration funds for the 2022-2023 fiscal year in the amount of \$127,000.00 Michelle Pechette submitted the LPC budget in September 2022 and a new



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budget will be submitted in January 2023. Erika created an ACCC Facebook page, so please take a moment to 'like' the page and share.

**b. Membership – new members, renew current memberships, new Chair, recruitment.**

Several LPC memberships are expired and there is one current member. Sheri Noble and Erika Simmons can no longer be considered members since both are paid through the LPC contract. Shannon Puente is the only active member and her membership expires in October 2023. LPC will be adding the following members, Neil Carson, Emma Swett, Karen Frazier, Michelle Pechette, Denise Moreno, Joni Drake, and Christian Tucker. Lory Sage, Lori Martinez, Donna Custodio, and Angela Kessenich have resigned as of the end of the last fiscal year. Erika is currently collecting membership applications and will present 50% of the applications to the Board of Supervisors, and 50% of the applications to the School Board for approval. Once there is an approved membership, meetings can move forward with a quorum. Recruitment of any prospective members is needed; nine members is ideal to make sure we have a quorum. Sheri Noble has reached out to Tuolumne county for a membership handbook, and will keep everyone posted.

**c. Celebrate Our Children – Saturday, April 22**

Celebrate Our Children will occur on Saturday, April 22<sup>nd</sup>. Erika is currently reaching out and scheduling vendors. This event will be the 25<sup>th</sup> annual event. Michelle Pechette will request the Facilities Use Permit at Argonaut High School for the event. Will need to order four new banners, old banners were lost, will be reaching out to JB's in Jackson to order locally.

**d. Workforce Development Grant**

The Resource Connection will be subcontracting the Workforce Development grant. The current narrative for the grant outlines incentives for participants in the ECE Apprenticeship program with Amador College Connect. Participants can also be reimbursed for tuition, books and supplies. Stipends will be provided for educators that will be continuing their education. Since this narrative was submitted to the State prior to The Resource Connection taking over the contract, it may need to be revised.

**e. Annual Summary and Self-Evaluation Findings Report**

Erika reviewed the Annual Summary and Self-Evaluation finding report detailing the areas of compliance and non-compliance. For non-compliance items, Erika outlined the action plan in place. The report is due on November 15<sup>th</sup> and will be submitted prior to that date.

**f. Brown Act Training**

The Amador LPC council will partner with the Calaveras LPC and Tuolumne LPC to host a Brown Act training for all council members. Sheri is reaching out to the Calaveras County Government Council to schedule the training in January. Location, date, and time will be determined.

**g. Updates from the Field**

- Amador Child Care Council - participated in the Argonaut High School college and career fair. Participation went well and Erika received lots of questions regarding the early learning field.



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- The Resource Connection (Karen) - the California Alternative Payment Contract increased which is beneficial for enrolling more families. An Early Learning mini-conference will be held on Saturday, March 4<sup>th</sup> for all early learning providers. Open to all Amador and Calaveras community members. Shared information regarding the upcoming Parent Café.
- Nexus (Emma) - Angel Trees will be up on November 1<sup>st</sup>, please help share the information regarding the Angel Trees.
- Amador County Office of Education Extended Learning Program (Michelle) – Expanded Learning Opportunities Program - budget of 1.6 million dollars for our school district. Offering free child care next year for any students’ families who qualify for Free or Reduced Lunch Program. Contracting through a company called Nex-plore, will be teaching Makerspace, survival science, Stem-STEAM learning activities for the youth in the ELOP. Also contracting with Colten Merriman, who runs a fitness business with obstacle courses and will be doing fitness activities with children in the program.
- State Preschool (Michelle) - Third Grade Alignment, all teachers and Michelle will be having monthly meetings to look at assessment and curriculum. Open enrollment will be in March.
- First 5 Amador (Shannon & Nina) - February 4<sup>th</sup> Zoo-phonics training online. Participants will receive a Zoo-phonics kit. Playgroups are in Lone, Jackson, Pine Grove and Plymouth.
- Monarch Montessori Preschool (Denise) - shared an update on current Zoo-phonics curriculum and enrollment.
- Neil shared that he is happy to be a part of the Council, and is looking forward to learning more and helping however he can.

**h. Quality for Kids**

- Beginning this month, Quality for Kids Consortia meetings will now be held immediately following the adjournment of the Amador Child Care Council meetings, at the same location.

Next scheduled meeting will be held on December 6, 2022 at Amador College Connect.

**Adjournment (no quorum) 2:38 pm**

Motion to Approve:

Yes \_\_\_\_\_

No \_\_\_\_\_

Second:

Abstain \_\_\_\_\_